The Internship Coordinator centralizes and standardizes all aspects of the internship process for Radio & Television students. The goal of the program designed to create an educational internship experience that better prepares students for the media industry. Responsibilities include setting standards for acceptable internships, monitoring the quality of the media organization’s internship program and assisting media organizations with the recruitment process by providing recruitment guidelines. Although the coordinator is not responsible for placing students, s/he is responsible for building and maintaining a master list of potential internship placements and contact information to assist students in their efforts to secure an internship. There are currently approximately 300 potential internship placements available to students.

Any information regarding internships, including the creation of a position and/or the recruitment of students MUST go through the Internship Coordinator. All positions must meet all the requirements of the program and must be approved by the Coordinator. Recruitment information (including fliers, etc.) must be sent directly to the Coordinator for approval and distribution to the binders, bulletin boards and CSB website.

The position includes teaching the BECA 576: Internship course. This class is a three-unit course designed to complement the applied internship experiences the student will be having with a media organization. The class is designed to help students think critically about how to handle job searching in a very competitive market. The coursework requires them to file weekly reports, participate in on-line discussions and engage in critical discussions about the media industry and their professional growth and development. They also work on their resume, networking initiatives and interview skills. The course is offered in the Fall, Spring, and Summer. The department has approximately 250 interns per year.

The current Internship Coordinator is Dr. Melissa Camacho.