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31st Annual Asilomar Chromatin and Chromosomes Conference  
Formerly the West Coast Chromatin and Chromosomes Meeting  
December 10-13, 2009  
Asilomar Conference Center, Pacific Grove, CA

November 2009

Colleagues,

Here's a little information you might need for this year's Asilomar Chromatin & Chromosomes Conference, December 10-13. You'll also find this and other useful information, including this year's program when it is ready, at our web site: <http://online.sfsu.edu/~mgoldman/ACCC.htm>  
We'll post any last-minute information at that site.

We will begin with dinner at 6:00pm at the common dining hall, and a session starting at 7:00pm or so. Most evenings we are planning on a social hour after the sessions end. We schedule sessions in the morning and evening, with afternoons free to tour the gorgeous Monterey Bay area. If it's your first time, you might want to schedule some extra time for your visit. It's my twenty-fifth time, and I still do that.

Please check in with the front desk in the Asilomar Administration Building when you arrive. They will let you know where your room is, and where meetings will be held. If all goes according to plan, we'll be finished by noon Sunday; you can stay for lunch or pick up a box lunch on Sunday morning (if you requested it on your registration form submitted by the deadline).

Regular presentations will run approximately 12 minutes, with 3 minutes for questions. We're rather tightly scheduled, so session moderators will be ruthless on time limits. We'll have an LCD PowerPoint projector. We unfortunately have no technical support, but things have gone fairly smoothly. Transitions are quickest if we can copy your presentation onto the hard drive of my computer, which has a Windows 7 system with PowerPoint 2007. The best way to bring your presentation is probably on a USB-interface storage device such as a "key" or "thumb" drive). Slides should be formatted for a standard "on screen show." Title your presentation file beginning with your last name, and avoid the use of "special characters" like slashes and punctuation marks in the middle of it (example: "HansenJ.ppt"). We don't want to get presentations mixed up, so please don't title your file "Asilomar.ppt." If your presentation has to access external image or movie files, be sure to bring them with you. There is a "pack and go" feature in most versions of PowerPoint that will combine all the information you need into a single file. We will not have slide or overhead projectors. We'd like to load your presentations early, preferably by 5:30 pm for evening talks and by 10:30 pm the night before morning sessions.

The final program will be available at the meeting, and are based on the scheduled talks. No posters are presented at the meeting.

Abstracts will be published in the journal *BIOCHEMISTRY AND CELL BIOLOGY*. At the meeting, we will need **an electronic copy**. Abstract length should be about 200 words, plus title, authors and author affiliation. The hard copy should be single-spaced in 12-point type. No abbreviations or references should appear in the abstract text. Authors who can submit abstracts in fluent French as well as English are encouraged to do so. Sample format is as follows:

The effect of Asilomar surf on chromatin conformation [title in bold]. J. Hansen (Dept. Biochemistry, Colorado State Univ., Fort Collins, CO 80523) and M. A. Goldman, Dept. Biology, San Francisco State Univ., San Francisco, CA 94132).

Once an ill-studied aspect of gene regulation, chromatin... Acknowledgments: Supported in part by grants from Barbara Hamkalo and Joel Gottesfeld.

Abstracts are due at the meeting. You may hand BCB editor Jim Davie an electronic copy of your abstract or you may upload it with your presentation. Please be sure to include complete contact information in case there are questions about your abstract (name, phone number, e-mail address). Please name your abstract file with the presenting author's Last Name and First Initial as follows: "HansenJAbstract.doc." The journal also requires that you complete a copyright transfer form, and you can download and complete that form in advance and turn it in with your abstract. For further information, the general web address is <http://bcb.nrc.ca> and the copyright form is at <http://pubs.nrc-cnrc.gc.ca/eng/forms/index.html#publish>.

Asilomar's web site, at <http://www.visitasilomar.com/>, has links for information about the area, and some directions. San Francisco International Airport (SFO) is about a 2.5 hr drive from Asilomar. San Jose Airport (SJC) is about two hours, and Monterey Airport is in the next town. You can use [mapquest.com](http://mapquest.com) to get door-to-door driving directions to Asilomar. The Monterey Salinas Airbus shuttles from San Francisco and San Jose airports to the Monterey Peninsula Airport (<http://www.montereyairbus.com/>, (831) 373-7777). The destination address is 800 Asilomar Blvd., Pacific Grove, CA 93950 (phone 831/372-8016, fax 372-7227). Asilomar has more transportation information at: <http://www.visitasilomar.com/location-maps-transportation/index.cfm>.

If you're wondering about high-speed Internet access in your room, there aren't even telephones. Asilomar has wireless internet access in the Administration Building. You'll be enjoying a great conference experience in very distracting surroundings, and seclusion out of range of most cell phone carriers. You can give the phone number above for emergency contacts, and there are old-fashioned telephone booths all over the place.

The weather can be marvelous, even in winter, but you should be prepared for rain just in case. The temperatures range from 40°F in the evenings to 70°F during the days. Dress for the meeting is totally informal.

If you need anything before, during or after the conference, I'd like to refer you to our professional conference management team, but we don't have one. So please let me ([goldman@sfsu.edu](mailto:goldman@sfsu.edu)), Cynthia ([ctmcmurray@lbl.gov](mailto:ctmcmurray@lbl.gov)) or Jeff ([Jeffrey.C.Hansen@colostate.edu](mailto:Jeffrey.C.Hansen@colostate.edu)), know if we can help.

Thank you!!

*Mike*