



**SAN FRANCISCO  
STATE UNIVERSITY**

## Student Assistant / Work Study

### WEEKLY TIME SHEET

Week Ending (Saturday) \_\_\_\_\_

Employee Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

Employee Number: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Department: \_\_\_\_\_

Department: \_\_\_\_\_

Date	Description of Work	Hours
<i>Sunday</i>		
<i>Monday</i>		
<i>Tuesday</i>		
<i>Wednesday</i>		
<i>Thursday</i>		
<i>Friday</i>		
<i>Saturday</i>		
<b>WEEKLY TOTAL:</b>		

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date: \_\_\_\_\_