

IBEC 2010: Payment Instructions and Payment Form (Page 1 of 2)

Conference Fee: \$450 if Registration materials and payment are received by 15 December, 2009. Otherwise, penalties apply (total fee = \$495 after 15 December).

Contact: jkang@sfsu.edu, bheiman@sfsu.edu, or jmanley@iona.edu for details.

PAYMENT OPTIONS IBEC 2010, Prague, the Czech Republic

Option A (preferred--please inform us which of these possibilities is your choice if you elect Option A.):

We have several preferred methods of payment that work well for IBEC:

1. Personal check (in advance or on arrival at the conference) drawn on a US Bank.
2. Cash on arrival at the conference (US Dollars only, please). Please inform us if this is your choice. We do NOT plan to accept Euros on-site at the conference.
3. Traveler's Checks (in US Dollars) in advance or on arrival at the conference. Please inform us if this is your choice.
4. Bank certified check, money order, cashier's check (again in US Dollars, either in advance or on arrival at the conference).

All funds to be in US Dollars. Sorry, we cannot accept VISA/Mastercard/Amex because of the administrative costs. Make your check, money order or bank certified check payable to:

“The University Corporation, San Francisco State, IBEC 2010, Account No. 30-47391”

Please EXPRESS MAIL (DHL, FEDX, UPS, etc.) funds along with Conference Registration Form to: Professor Jay Kang, College of Business San Francisco State University, 1600 Holloway Avenue, San Francisco, CA 94132. Please do not send cash in advance. If needed, contact Jay Kang (jkang@sfsu.edu) with questions.

IMPORTANT: if you will pay at the conference, you must still fax the registration form to..+1-415-338-0596, attn: Jay Kang. Please do this as soon as possible.

Option B (less preferred):

Wire transfer to:

Well Fargo Bank Account number 4049-013-022 (599 Buckingham Way, San Francisco, CA 94132 USA). ABA # 121000248, The University Corporation, San Francisco State, Project #30-47391 (IBEC 2010 Conference Fees). See also next page.

Please keep copies of all wire-transfer related documents in case we need to initiate a trace on funds. **IMPORTANT:** Please ALSO fill-in and send the attached Incoming Wire Notice:

Send a Fax to TWO destinations:

1. FAX to the San Francisco State University Foundation, Inc.
(FAX number +.1-415-338-7949) AND
2. Fax to the IBEC Arrangements Chair, c/o Jay Kang, SFSU/COB,
+1..415-338-0596 (we are requesting two separate faxes of the same form (see following page).

Problems? Questions? Email jkang@sfsu.edu, bheiman@sfsu.edu, jmanley@iona.edu

INCOMING WIRE TRANSFER NOTIFICATION-SFSU Foundation

(for IBEC 2010 ONLY!!)

SENDER INFORMATION

Sender _____ Address _____

Sender's Phone, Fax, email info:

Phone _____ FAX _____ Email _____

Organizational Affiliation (e.g., your university's name) _____

City/State/Zip/Postal Code/Country _____

Originating Institution (frequently a Bank or Western Union) _____

Orig. Institution Address _____

Orig. Institution City/State/Zip/Postal Code/Country _____

Orig. Institution Phone Number _____

Orig. Institution Account Number _____

Orig. Institution Amount Wired _____

Destination: The University Corporation, San Francisco State: Wells Fargo Bank – Stonestown Branch; Postal/delivery address: 599 Buckingham Way, SF, CA 94132 USA; Account number to be credited: 4049-013022 ABA#: 121-000-248. Project number 30-47391 (IBEC 2010, Conference fees).

PURPOSE OF PROCEEDS *IBEC 2010 Conference Fees*

SFSU Foundation Project # 30-47391

Special Instructions/other information:

To: University Corp., SF State: Please email Jay Kang (jkang@sfsu.edu) IMMEDIATELY upon receipt of funds. Thank you.

RECIPIENT INFORMATION Destination: San Francisco State University

Fax this form (filled in) to TWO destinations:

1. FAX to the San Francisco State University Foundation, Inc. (FAX number +1-415-338-7949) AND
2. FAX to the IBEC Arrangements Chair, c/o Jay Kang, SFSU/COB, FAX: +1-415-338-0596 (we are requesting two separate faxes of this same form. Thank you.