IBEC 2007: Payment Instructions

Conference Fee: $375 if Registration materials and payment are received by 18 November, 2006. Otherwise, $425 (after 18 November, 2006).

PAYMENT OPTIONS IBEC 2007, January 4-7, San Francisco, California, USA

**Option A (preferred)** Please inform us which of these options is your choice if you elect Option A.:

We have several preferred methods of payment that work well for IBEC:
1. Personal check (in advance or on arrival at the conference) drawn on a US Bank.
2. Cash on arrival at the conference. Please inform us if this is your choice.
3. Traveler’s Checks (in US Dollars) in advance or on arrival at the conference. Please inform us if this is your choice.
4. Bank certified check, money order, cashier’s check (either in advance or on arrival at the conference).

All funds to be in US Dollars. Sorry, we cannot accept VISA/Mastercard because of the administrative costs. Make your check, money order or bank certified check payable to: “The San Francisco State University Foundation—IBEC 2007, Account No. 30-47391”

Please EXPRESS MAIL (DHL, FEDX, UPS, etc.) funds along with Conference Registration Form to: Professor Jay Kang, College of Business San Francisco State University, 1600 Holloway Avenue, San Francisco, CA 94132. Please do not send cash in advance. If needed, contact Jay Kang (jkang@sfsu.edu) with questions.

**IMPORTANT:** if you will pay at the conference, you must still fax the registration form to..+1-415-338-0596, attn: Jay Kang. Please do this as soon as possible.

**Option B (less preferred):**

Wire transfer to:

Well Fargo Bank Account number 4049-013-022 (599 Buckingham Way, San Francisco, CA 94132 USA). ABA # 121000248, San Francisco State University Foundation, Project #30-47391 (IBEC 2007 Conference Fees). See also next page.

Please keep copies of all wire-transfer related documents in case we need to initiate a trace on funds. **IMPORTANT:** Please ALSO fill-in and send the attached Incoming Wire Fax to TWO destinations:

Fax to TWO destinations:

Transfer Notification form by FAX to the San Francisco State University Foundation, Inc. (FAX number +.1-415-338-7949) AND to the IBEC Arrangements Chair, c/o Jay Kang, SFSU/COB, FAX: +1..415-338-0596 (we are requesting two separate faxes of the same form (see following page).
INCOMING WIRE TRANSFER NOTIFICATION-SFSU Foundation
(for IBEC 2007 ONLY!!)

SENDER INFORMATION

Sender____________________Address_______________________________________

Sender’s Phone, Fax, email info:

Phone_________________FAX_________________Email________________________

Organizational Affiliation (e.g., your university’s name)______________________________________

City/State/Zip/Postal Code/Country______________________________________________

Originating Institution (frequently a Bank or Western Union) ___________________________

Orig. Institution Address____________________________________________________

Orig. Institution City/State/Zip/Postal Code/Country__________________________________________

Orig. Institution Phone Number____________________________

Orig. Institution Account Number__________________________

Orig. Institution Amount Wired____________________________________________

Destination:  San Francisco State University Foundation  Institution:  Wells Fargo Bank –
Stonestown Branch  Branch Location:  599 Buckingham Way, SF, CA  94132  Account number
to be credited:  4049-013022  ABA#: 121-000-248. Project number 30-47391 (IBEC 2007,
Conference fees).

PURPOSE OF PROCEEDS  IBEC 2007 Conference Fees

SFSU Foundation Project #______30-47391________

Special Instructions/other information:

To: SFSU Foundation: Please email Jay Kang (jkang@sfsu.edu) upon receipt of funds.

RECIPIENT INFORMATION  Destination: San Francisco State University

Fax this form (filled in) to TWO destinations:

Transfer Notification form by FAX to the San Francisco State University Foundation, Inc. (FAX
number +..1-415-338-7949) AND to the IBEC Arrangements Chair, c/o Jay Kang, SFSU/COB,
FAX: +1..415-338-0596 (we are requesting two separate faxes of the same form--see following
page). Thanks you.